

Managing Finances in the Not-for-Profit Sector

Not-for-profit organisations (NPO) exist to assist persons in need. To achieve this objective, NPOs require sound financial management to maximise service provision.

This short course is designed to enhance the financial management and reporting skills of key staff working in NPOs who are not accountancy-trained.

Participants will develop knowledge and skills in:

- preparing accurate and clear financial reports for management and governance
- exercising effective financial control in the organisation
- monitoring cash flow and budget targets

Successful completion of this short course results in the formal award of a **WSQ Statement of Attainment (SoA)** for the ‘**Support the organisation’s finances and accounts**’ competency unit. This SoA will count towards a full WSQ qualification through further study.

This course is ideally suited for non accountants with financial reporting and control responsibilities in NPOs.



Course Features

- Attractive 90% fee subsidy under SPUR funding (Singapore Citizens & PR)
- Course Fee: \$64.15 (includes GST 7%)

Course Schedule

Date: 10/7/10 (Sat)

Time: 9am-6pm

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For enquiries, please contact:

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Course Information held on:
Every Mon - 3pm
Every Wed - 3pm and 7pm